



# Public Safety, Health and Judicial Committee

## Meeting Minutes

Lee County, Illinois

Feb 16, 2022 at 9:00 AM CST

Old Lee County Courthouse, Third Floor, 112 E. 2nd. St, Dixon, IL 61021

### I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Koppien.

### II. Committee Member Roll Call: Chair Mike Koppien, Vice Chair John Nicholson, Marilyn Shippert, Keane Hudson, Jack Skrogstad, and Mike Zeman

All members were present in person.

### III. Meeting Attendees and Visitors

Also present: Shannon Langloss (Chief Deputy in the Circuit Clerk's Office), Sara Leisner (ARPA Grant Coordinator)(9:00-9:10), Patty Rudolphi (ARPA Internal Control and Separation)(9:00-9:10), Dave Glessner (Chief Deputy Sheriff)(9:00-9:48), Kevin Lalley (EMA)(9:20-9:48), Jonathan Henrikson (IT), and Becky Brenner (Board Secretary).

### IV. Approval of the Minutes from the Previous Meeting(s)

The minutes from the January 12, 2022, Public Safety, Health, and Judicial Committee Meeting were approved without modification.

### V. Review of Claims Report Provided by the Claims Committee

The committee reviewed the claims report provided from the Claims Committee. No questions were raised.

### VI. Administrator and Department Head Reports

Shannon Langloss was present on behalf of Amy Johnson (Circuit Clerk). Shannon reported the following:

- The Circuit Clerk's Office and the Courts will be receiving \$82,000 from the AOIC Technology Grant. These funds will go towards the purchase of new computers, scanners, printers, and copiers for courtrooms, digital displays for outside the courtrooms, and a text messaging feature within the case management system.

Dave Glessner reported that the new claims software used for processing claims was wonderful and has created a better work flow for getting claims paid.

VII. Quarterly Update on the Collection of Unpaid Fines - State's Attorney

No updates.

VIII. Quarterly Update on Dangerous and Abandoned Properties - Sheriff

John Nicholson reported that a six (6) person advisory group had been put together to address dangerous and abandoned properties within the County. This group is made up of John Nicholson, Mike Koppien, Charlie Boonstra, Wendy Ryerson, Dee Duffy and Attorney Tim Zollinger. He explained that funding for the different projects would eventually be requested from the APRA Fund. Attorney Zollinger has sent out letters to the owners of several "burned out" properties to see how the process will work. No formal action has been taken at this time.

IX. Old Business

A. UTV ordinance update - Jack Skrogstad

Jack brought the committee up to speed on the progress of getting UTV ordinances from the County Townships. Five of the 22 townships have adopted an ordinance and agreed to let the UTV on their roadways. The UTV Committee members continue to reach out and attend township meetings to help citizens understand the process and walk them through the necessary paperwork. Only one township has expressed complete opposition to allowing the vehicles on their roadways.

X. New Business

A. American Rescue Plan Act - Final rule update on eligible categories / changes - Sara Leisner

Sara Leisner briefly walked the committee through the Treasury's Final Rule in connection to the American Rescue Plan Act. She focused mainly on the Revenue Loss Category. Sara explained that the Treasury gave the County the option to calculate revenue loss using two (2) different formulas or to take a standard allowance of up to \$10 million (or full award if total award is less than \$10 million). The benefit to the County in taking the standard allowance would be a major reduction in the amount of administrative reporting and tracking responsibilities. This option would not keep the funds from being distributed

throughout the County to applicants or agencies. A narrative of the distribution of funds would still be required by the Treasury.

B. Recommended computer upgrades for EMA/EOC

Kevin Lalley explained that the IT Department was no longer allowing computers running on Window 7 to be connected to the network due to security issues. He went to explain that the EOC/EMA had a combined total of 18 desktop and laptops that were operating on Windows 7 and need to be replaced. Kevin also explained that Windows 7 is no longer supported by micorsoft.

**Motion** to move the computer upgrades for EMA/EOC up to \$18,000 to the Finance Committee. **Moved** by Marilyn Shippert. **Second** by Jack Skrogstad. Motion passed unanimously by voice vote.

C. End of year (2021) report - Sheriff's Office

Dave Glessner reported that the Sheriff would be presenting the end of year report at March's meeting.

XI. Executive Session

No executive session requested by the committee.

XII. Adjournment

**Motion** to adjourn the meeting at 9:48 a.m.. **Moved** by Marilyn Shippert. **Second** by Jack Skrogstad. Motion passed unanimously by voice vote.